

**Greater Hansville Community Center
Minutes of December 2, 2015 Board Meeting**

Present: Connie Gordon, Chris Brinton, Lindsey Vallance, Ed Gronseth, Lynn Hix, Paul Warner, Judy Tallman, Chuck Strahm, Celia Grether, Lois Lee, Carolyn Barry, Robin Anderson and Don Lynch

Guests: George Briese, Kristen Miner, Emily Miner, Henry Wasser, and Jan Warner

The meeting was called to order by President Connie Gordon.

Minutes: The November meeting minutes were corrected and Paul Warner moved to accept, Lynn Hix seconded. Motion to accept as corrected passed.

Reserve Funds Review: Chris Brinton reported on the results of the committee's review of the current reserve funds, their history, current values, target values and the recommendations for consideration by the Board. No action was taken at this time.

- Norwegian Point Park Fund to be relocated under pass through donations and removed from Reserve Fund category
- All reserve funds fully funded at current estimated cost with annual increases as noted
- Capital Building Fund retitled Kitchen Fund
- Linoleum and Carpet funds combined into one Floor Covering fund
- GHCC main and GHCC annex roof replacement combined into one fund
- Painting Fund added
- Mural Fund removed
- If approved, changes to take place as of 1/1/2016

Treasurer's Report: Lynn Hix moved and Paul Warner seconded that we accept the reports as printed. Motion passed. Lindsey also reviewed a preliminary budget for next year. More information is needed for future events before the final budget can be presented. She also recommended that on a quarterly basis she review the budget vs spending so we can monitor our progress.

Warming Station Workshop: George Briese reported there are 18 volunteer responders and the make up workshop will be 12/3/15.

Events: Judy Tallman reported on

- Wine Social: Was a huge success and tickets sold out. The auction was very successful. She reminded us that all the income is from the auction because the ticket price covers

wine and food. There were some combination items and dinners that were well received. She also made suggestions for ideas for next year's auction items. Don suggested we raise the ticket price for next year to help cover expenses. Credit cards were also accepted for the first time and about 60% of the transactions were credit cards. GHCC is charged 3% fee for this service by the processing company. Chuck also suggested we raise the ticket price for the St. Patrick's dinner to \$20.

- New Year's Eve Bingo: A popular event that will be held again this year and needs additional volunteers to assist.
- Paella Dinner that was sold as a group on at the auction will be held April 9th and volunteers are needed. 60 tickets were sold for \$40/person and more could be sold.

Events: Lynn Hix reported that the local newspapers have listed incorrectly dates for December events. The dates shown in the Log and on the website are correct. Chris suggested sending out an eblast to make sure people are aware of the dates. The left over shelving units from the rummage sale were sold.

- Rummage Sale drop off will be January 9th from 10:00-1:00
- Children's Christmas Party will be December 17th at 7:00 PM
- Easter Egg Hunt will be in March
- Book sale through Thrift Books Library program is set up and she will need volunteers to help deliver books to Auburn.

Membership: Carolyn Barry reported 6 2016 memberships received in the last two months.

Communications: Don Lynch reported on the web site traffic with a review of the most popular sections of the site. People are using the site more frequently. He is continuing his ongoing review of the site. Lynn complimented Don on all of his hard work recently on the landscape having spent an entire day cleaning out the areas around the building.

Rental: Robin reported that in November there were 11 rentals of the East Room and 5 rentals of the West Room.

Maintenance: Chuck reviewed the following maintenance issues:

- Ramp: a layer of roofing shingles were applied to the ramp to keep people from slipping
- Floors: have been refinished and he commented on the high quality of the job by the vendor
- Don Lynch has volunteered to work with Chuck on maintenance issues
- Lights: George will be getting pricing to replace the lighting with LED lights at a cost of approximately \$800. The current bulbs being used are almost gone and cannot be purchased any longer

- Kitchen reconfiguration: Chuck suggested we consider doing a kitchen reconfiguration of appliances and cabinets. This would make the work flow more efficient and allow room to put in a hand washing sink. This would require some plumbing and wiring work in addition to any cabinet modification. He will continue his research into this project and report back to the Board. He presented a sample drawing of the changes and invited everyone to review it.

Endowment: Lois Lee reported that a new Endowment brochure is being created and she shared a draft with the Board. Chuck suggested that we use a commercial printer to print the final brochure.

Chris Brinton led a discussion about a proposed policy regarding a funding requirement that a percentage of income generated from activities be contributed to the Endowment. She suggested that these regular contributions to the Endowment would be part of our long term budgeting strategy. She reminded us that the contributions to the endowment come from donors who make current gifts, donors who make planned gifts as part of their estate planning and contributions from assets of GHCC or income generated by GHCC. She then presented wording for a potential policy regarding contributions as a percentage of income from events. A vigorous discussion followed and it was decided not to vote on an official policy at this time but revisit the issue again.

Two proposals were made regarding 2015 contributions to the Endowment.

- Don Lynch proposed and Paul Warner seconded a proposal to contribute 10% of the net income earned in 2015 to the Endowment before the end of the year. The motion passed by a unanimous vote. Final amount will be determined by year end and it is estimated to be approximately \$2718.
- Carolyn Barry proposed and Lynn Hix seconded a proposal to contribute \$7,000 from current funds to the Endowment by the 12/31/2015. Motion passed unanimous vote.

Neighbor's Lunch: At the November lunch, the slate of proposed Board members and officers was presented to those attending and all were voted in by a unanimous vote of those attending. The 2016 Board is as follows:

Connie Gordon, President; Lindsey Vallance, Treasurer; Chris Brinton, Secretary; Judy Tallman, VP Events; Lois Lee, VP Development; Christy Mackey, VP Membership; Lynn Hix, VP Rummage Sale; Chuck Strahm, Past President; Celia Grether, Director; Robin Anderson, Director; Zander Walker, Director; and Pat Duvall, Director.

Neighbor's Lunch: For the December lunch the program will be Kids Quilt Quire.

Old Business

Record Consolidation: Volunteers to help organize the archived records will be Lynn, Lindsey, Chuck, Judy, Celia, and Lois. Lynn will coordinate and set up a time for this activity.

Cribbage: Paul Warner reported that a group is meeting at Drift Wood Key.

Log: There was a discussion regarding advertising and Log articles.

Those Board members who will be leaving at the end of the year were thanked for their dedicated service.

Meeting was adjourned. Next meeting is January 6, 2016.