

Board Meeting Minutes
October 4, 2017

Present: Connie Gordon, Chris Brinton, Pat Smith, Lindsey Vallance, Christy Mackey, Cynthia McCullough, Celia Grether,

Guests: Chuck Strahm, George Briese, Judy Tallman, and Don Lynch, and Deborah Olson

Absent: Hannah Carlan, Annette Wright, Robin Anderson, Pat DuVall

Meeting was called to order by President Christy Mackey. Deborah Olson was introduced as a guest and she will be joining the board later in the year after the November elections.

Christy announced the death of Red Denson whose family has requested memorials in his name be made to the Greater Hansville Community Center. Celia recommended we consider having a donate button on the GHCC website. The reception following the graveside service will be at GHCC.

Minutes: Celia moved they be accepted as corrected and Lindsey seconded, motion passed.

Treasurer's Report: Pat Smith reported one of the Certificates of Deposit matured and was renewed. Pat requested that GHCC cover her tuition to attend a Quick Book training session, this was approved. Connie moved and Celia seconded that we approve the financials as corrected, motion passed.

Maintenance: Chuck reported that he is contacting a septic design company to do an inspection of the septic system. The new BBQ grill was ordered and will be delivered soon. Chuck reported that the TV stand has been fixed and is now operable. Generator oil checked and it is fine. Chuck and Don will be erecting the new GHCC sign at the intersection of Buck Lake Road and Hansville Road in the next few days.

Neighbors Lunch: Celia reported the Captain Schrader from Bangor will be the speaker at the Veterans Day lunch in November. The Christmas lunch program is yet to be finalized. In January the lunch program will be a speaker on John Muir.

Endowment: Celia reported that it is currently at \$151,000. She has also created an annual solicitation letter and shared a draft of the letter.

Membership: Christy reported that there were no new members last month. October is the start of our new membership year for membership renewals.

Rentals: For the prior month were 17 for the East Room, 3 for the West Room and one prior night.

Wine Social Update: Judy Tallman reported the planning is going very well. She shared the list of auction items, the wine list and the menu. She is recommending that any expense reimbursement

forms for the event should be signed off on by the event chair so the chair can monitor the expenses and purchases.

Earthquake Insurance: Christy opened the discussion on purchasing the coverage. It was suggested to have the building appraised and to get additional quotes at different levels of coverage for earthquake damage. Christy will report back at the next meeting.

Park Play Equipment: Christy, Connie and Chuck met with Dori Leckner from the Parks Department to find out the current status of the playground equipment replacement. It is estimated that there could be some of the equipment replaced in 2018 and it will meet the national standards.

Lease Payment: Report: was reviewed with the Parks Department.

Sexual Harassment Policy and Rental Agreement Update: Chris reported she has developed a draft of a new rental agreement policy. It was decided that a committee would review the policy draft and report back to the Board with suggestions. Committee members to review this draft: Connie, Celia, Don, Christy, Robin, Pat Smith and Chris. Chris will organize a meeting date and inform committee members.

Property Tax Exemption Report: Pat Smith, Lindsey, and Christy have been reviewing the property tax exemption on the real estate taxes with the department of revenue. There has been no determination and further research is needed.

By-Laws: Christy reviewed some issues on the By-Laws.

Center Kitchen Safety and procedures: Chris reviewed the requirements for food handling.

Tuesday Talks: Annette Wright has several programs lined up for future Tuesday Talks. Christy suggested we order signs for Tuesday Talks and Chili Cook Off.

Event Clean-up: We all need to be sensitive to not start cleaning before people are done eating and socializing at an event. It was suggested that we announce a "last call".

Meeting was adjourned.

Next meeting is November 1, 2017