

**GHCC Board Meeting
November 1, 2017**

Present: Christy Mackey, Cynthia McCullough, Connie Gordon, Celia Grether, Pat DuVall, Pat Smith, Chris Brinton

Guests: George Briese, Deborah Olson, Chuck Strahm, Dr. Laurynn Evans, Superintendent NK School District

Absent: Robin Anderson, Hannah Carlan, Annette Wright, Lindsey Vallance

Meeting was called to order by President Christy Mackey

Christy introduced the new North Kitsap School District Superintendent Laurynn Evans. All those present introduced themselves. She presented her assessment of the school district now with an overview of the future of the district.

Minutes: Celia moved and Cynthia seconded to accept the minutes as presented. Motion passed.

Treasurer's Report: Pat Smith did a presentation on how the financials are prepared. She reviewed past rental deposits outstanding. Chris moved and Pat DuVall seconded the financials be accepted as presented. Motion passed.

Maintenance: Chuck reported he is working on a review of the septic system. He will report back when he has the review complete. The new BBQ has been delivered and used. The sign on Hansville Road has been completed. The smoke detectors need to be interconnected and Chuck and George will resolve. Some of the light bulbs in the East room will be replaced.

Rechartering the Boy Scouts Troop and GHCC Troop liaison. Chuck will be meeting with them tomorrow and report back to the Board.

Neighbors lunch: Celia reported the Executive Officer from Bangor will be the speaker for the November lunch which will be honoring veterans. Lunches for Veterans will be free. December lunch will be a musical presentation.

Endowment: Celia reported the Endowment Advisory Committee has met and recommends that the portfolio be changed to a custom Exchange Traded Portfolio. In addition, they recommend that the portfolio be rebalanced to a more conservative portfolio based on the current rise in the stock component of the portfolio. Celia moved and Connie seconded these recommendations be accepted. Motion passed. Chris will notify Morgan Stanley and help facilitate the changes.

Rentals: For October 14 yoga, 1 memorial, and 7 other rentals

Wine Social: Pat DuVall presented Judy Tallman's report. Preliminary estimates are: Revenue \$16,570 (gross). Not all the expenses are yet in so the net will be adjusted as all the costs are tabulated. Current preliminary net is \$14,273

Event Calendar: Pat DuVall presented the list of tentative events for next calendar year. There was discussion regarding the events.

Earthquake insurance: Christy reported that the only option for coverage is for \$1,000,000 coverage at \$1020/year subject to a 2% deductible or a minimum deductible of \$25,000 based on current property values. Chris moved and Connie seconded we take out the earthquake coverage. Motion passed.

Rental Guideline Revisions: Chris presented drafts of the new guidelines for rentals of GHCC developed by the committee. This included an update to the website, rental application, rental check-out procedures, and information on use of GHCC for memorial services. She also presented recommendations for rental rate changes for 2018. These rental changes were to include new required liability coverage by renters for private events and routine updates. The liability insurance requirement was recommended by our insurance agent. Board members will receive a copy of these changes electronically and comments are needed by end of November so the final changes may be voted on at December meeting. She also reported that Don has modified the website to have a drop down menu under the rental tab so people can more easily find the information.

Property Tax: Christy reported that the County has determined GHCC should be given a 100% exemption on property tax and there may be some refund coming back on some of the back taxes. There will need to be a rewriting of rental arrangement.

New Business:

Election of 2018 officers: The slate of new offices will be presented at the December Neighbors Lunch

Christmas decorations: Cynthia requested \$100 to help purchase materials for new decorations. Pat DuVall moved and Pat Smith seconded that Cynthia be given \$100 for funding. Motion passed. Cynthia suggested that the Center purchase flatware for the kitchen since it is needed frequently. Celia moved and Connie seconded that Cynthia may spend up to \$300 for 150/ 3 piece place settings. Motion passed.

Book sale: Connie reported that disposal of unsold Book Sale books will be transported to Portland. Thrift Books has moved to Portland.

Landscaping: Connie reported that we need to establish a monthly landscape committee for regular maintenance and she will also explore a landscape maintenance service and report back to the Board.

Meeting Adjourned

Next meeting December 6, 2017