

**GHCC Minutes**  
**July 11, 2018**

Present: Christy Mackey, Pat Smith, Pat DuVall, Chris Brinton, Cynthia McCullough, Connie Gordon, Celia Grether

Guests: Cameron Clark, George Briese, Chuck Strahm, Duane Drummond, Don Lynch

Absent: Hannah Carlan, Deborah Olson, Kathie Kellogg

Meeting was called to order by President Christy Mackey at 7:00 PM.

Minutes: Cynthia moved Pat Smith seconded minutes be approved as submitted. Motion passed.

Financials: Pat Smith reported on an analysis she did of income and expenses. There was a discussion of the financial report and current cash flow vs budget. Celia moved and Cynthia seconded the financials be accepted as presented. Motion passed. Great Give money was received as was the book sale and Fourth of July breakfast proceeds. The Sock Hop was cancelled but the casual pot luck held in its place was fun and community building. Pat discussed the purchase of iPads for use at the rummage and book sales with the square for credit card sales. She recommends that two be purchased. Celia will research Amazon Prime day cost of the iPads and she will coordinate with Pat Smith to make the purchase. There was discussion regarding cash reserve requirements for equipment replacement and other capital expenses. Further discussions on this will be held at a future meeting after Cameron has an opportunity to research the needs for future replacements. Pat also said we have been notified that the garbage pickup day has been changed to Thursday.

Rentals: Pat Smith reported year to date the building rentals are down but we have some applications for future events. Log ads are down and some long term advertisers have retired and competition from other social media outlets have eaten into our potential advertisers. There were room rentals for the month of June of: 18 half days for the East room, 3 half days for the West room, 2 kitchen rentals, 3 no-charge rentals, and 11 GHCC events.

Events: Pat DuVall reported:

- Fourth of July breakfast was great and a good time was had by all. Jane Jacobs did an excellent job organizing the event and has volunteered to handle it again next year. There was \$1,686 net income from the breakfast
- Picnic in the Park: The fire department will be attending and the same band that played for the Sock Hop will to play. The Grannies will not be able to perform this year. Skunk Bay Weather has a banner on their website advertising the Picnic in the Park. Will find out if we can get on the Kingston reader board to place an announcement for the Picnic. Chuck suggested we put a 50/50 ticket sales at the cashier stand for the lunch sales. Pat Smith will provided a Square for the picnic lunch sales. Pat DuVall feels everything is going well for the Picnic planning.

Endowment: Celia reported that current value is \$170,000. The Endowment fund raising event is September 16<sup>th</sup> from 3-5 PM at Heronswood with tours of the gardens. Celia reported on the Morgan Stanley conference for Non Profits. She also attended a workshop on retaining donors.

Neighbors Lunch: Celia is working on the December program with the Lyrica Women's Choral group from Pt. Orchard.

Maintenance: Cameron reported that he is waiting for Peninsula Electric to do the annual maintenance of the generator. The fire inspection report was done and he reported on the issues that came up. Chuck reported on the septic inspection, there were no issues that needed attention.

Custodian Report: Connie recommends that we have a form for renters to fill out if they use the sanitizer, dishes and silverware.

Book Sale: Connie reported on the book sale and it netted, \$2454. Additionally 27 boxes of books that did not sell went to Little Boston library and 3 vehicles full of books went to Portland for resale.

Rummage Sale: Connie reported that the Navy will be helping with the sale set-up on the 1-5<sup>th</sup> of August and also the days of the sale to help load cars. The Navy will also help take down on the 13<sup>th</sup>. The Navy coordinator has been very helpful. Kingston High school football team might help with the sale set-up. New signs have been ordered.

Membership: Christy reported we got one new member and two renewals. Celia described a recommended change in the pass through designation on the membership form to rename the annual fund to general fund. The form will be redesigned.

Boy Scouts: Duane said there are several new scouts and 3 scouts working for their Eagle Scout designation. Summer camp had 11 of the members attended and they had a good time. Hikes are in full swing. A local new resident has offered to let the Scouts to use some of their property for scouting activities and this is being explored. The scouts want to help at the rummage sale. Spaghetti dinner was very successful with approximately \$2,000 raised.

## **Old Business**

Kitchen Update: Chuck reported all the requests for proposal have gone out to 6 different contractors and there have not been any responses yet. The microwave has died and needs to be replaced, he will check with what has been donated to the rummage sale or purchase a new one.

Landscaping: Don reported the hedge in front has been removed and looks so much better. There is no irrigation to that area which limits what can be done there. Don wants to create a long term plan for the landscaping and include cement work on the access sidewalk. Chris suggested putting down landscape cloth and large rocks until cement can be done. Christy will contact MLB enterprises to do a

clean-up prior to the rummage sale. Duane suggested the union training facility in Kingston may be available to assist in the concrete work.

Scholarship Breakfast: Chris and Chuck reported on the plans for the breakfast which is scheduled for Labor Day. Menu is biscuits and gravy with fruit, juice, and coffee. Chris will create a donation container for additional contributions. All the net proceeds and donations go toward scholarships.

Nominating Committee: will meet soon.

Contracting Policy: Celia reviewed the wording of the proposed contracting policy. Cynthia moved and Connie seconded it be accepted. Motion passed.

Constant Contact: Christy reported on the changes to the communications to make it more of a bulletin board format with all the upcoming events. The report comes out as needed. We call it a rolling bulletin board.

Warming station: George will conduct training session on Sat. Sept 29<sup>th</sup>.

Red Cross: George said a Red Cross volunteer came out and inspected the supplies and they need to be have a cover over the cots.

Meeting was adjourned at 9:06 PM

Next meeting will be September 5, 2018

Submitted by Chris Brinton Secretary